



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, July 22, 2013**

Present:

Mayor Blomberg	Trustee Brandt
Trustee Feldman	Trustee Grujanac
Trustee McDonough	Trustee Servi
Trustee McAllister	Village Clerk Mastandrea
Village Treasurer Curtis	Village Attorney Simon
Village Manager Burke	Chief of Police Kinsey
Finance Director Peterson	Director of Public Works Hughes
Director of Community Development McNellis	Engineering Supervisor Horne

ROLL CALL

Mayor Blomberg called the meeting to order at 7:37 p.m. and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of July 8, 2013 Committee of the Whole Meeting Minutes

The minutes of the July 8, 2013 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration and Discussion of a Final Plat of Subdivision to create two lots, located at 605 Heathrow Drive (Land of Lincoln, LLC/Nicolson, Porter & List).

Director of Community Development McNellis summarized the proposed two-lot subdivision. The Zoning Board unanimously recommended approval of the proposed subdivision with the stipulation, all required yard set-backs be depicted on the plat. Director of Community Development McNellis noted all set-backs have been added to the plat of subdivision provided to the Village Board.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.2 Finance and Administration

3.21 Preliminary Consideration and Discussion of Budget Direction/Concepts for Fiscal Year 2014.

Finance Director Peterson provided a presentation on various concepts and staff recommendations regarding budget concepts for the Fiscal Year 2014 Budget.

The Board discussed maintaining a fund balance higher than 75% as provided by current fund balance policy. Discussions on the history of the fund balance policy and the level of fund balance maintained followed. Mayor Blomberg suggested the balance be maintained at 100% with any excess to be directed toward a fund dedicated for capital projects. It was the consensus of the Board to follow this approach.

The Village Board provided the following direction:

- Maintain a fund balance equal to 100%
- General Fund reserves in excess of 100% will be directed to a newly created General Capital Projects Fund
- Eliminate Special Service Area 1A (Westminster Traffic Signal) after existing funds are depleted
- Set threshold for Capital Projects at \$5,000
- Do not pursue study of rate structure options to fund water and sewer capital projects at this time
- Combine Environmental Services budget with Parks and Grounds Budget in the budget for Fiscal Year 2014.

3.3 Public Works

3.31 Consideration and Discussion of the Purchase of a Generator for Londonderry Lift Station with Patten Power of Elmhurst, IL in an Amount not to Exceed \$80,000 (Village of Lincolnshire)

Engineering Supervisor Horne presented the recommended generator replacement at the Londonderry Lift Station for Village Board consideration.

Mayor Blomberg asked if the pad on which the generator is to be installed will need to be raised. Engineering Supervisor Horne confirmed the pad would need to be raised and noted survey work has been completed to determine the new height of the generator pad. Mayor Blomberg asked if the generator had an exterior plug in or auxiliary power port so it could be used to power other devices if needed. Engineering Supervisor Horne said he would check into this and report back to the Board. Mayor Blomberg suggested keeping the old generator for repair and use if necessary.

There was a consensus of the Board to place this item under Items of General Business for further discussion at the next Regular Village Board Meeting.

3.32 Presentation of Report on Debrief Results of April 18, 2013 Flood Event

In the absence of Director of Public Works Hughes, Engineering Supervisor Horne provided an overview of the action items coming out of the discussion of the Village's response to the recent flood events.

Trustee Grujanac asked if the plan included results of responses given or input provided by the residents. Village Manager Burke noted this included conversations with residents during the flood events and input received at the June 20 flood meeting held at the Village Hall. However, the report did not include feedback received as part of the current survey being conducted. Village Manager Burke noted this additional feedback would be incorporated as it is collected.

Trustee Grujanac suggested utilizing the Website to inform residents on specific actions they can and should take during a flood situation. Engineering Supervisor Horne suggested creating a video for posting and demonstration of sandbag preparation. Trustee Brandt suggested the Village make an effort to encourage resident to provide cellular phone numbers for the Blackboard Connect emergency notification system. Trustee Brandt noted more and more people are relying only on their cellular devices to receive information.

3.4 Public Safety

3.5 Parks and Recreation

3.6 Judiciary and Personnel

4.0 UNFINISHED BUSINESS

5.0 NEW BUSINESS

Director of Community Development McNellis provided an update on the proposed regulations being put forward by the State Fire Marshall requiring fire sprinklers. The Illinois Municipal League is developing a model form letter for municipalities to express opposition to the new requirements. Village Attorney Simon expressed his opinion, he is skeptical regarding the authority for the Fire Marshall to require the proposed regulations and is in the process confirming they can enact this type of rule. A discussion regarding the Village's ability to use its home rule authority to avoid imposing such regulations followed. Mayor Blomberg suggested the Board get confirmation from Village Attorney Simon prior to giving staff direction.

Village Manager Burke noted IDOT has started their resurfacing project on Route 45 west of Milwaukee Avenue and explained IDOT has requested consideration to conduct construction operations overnight. Village Manager Burke noted the Village indicated to IDOT, Lincolnshire was not opposed to overnight work as long as construction traffic did not travel on Olde Half Day Road and impact the residential

buildings in the area.

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT

Trustee Servi moved and Trustee Brandt seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Blomberg declared the meeting adjourned at 8:18 p.m.